

**August 16, 2006**  
**Executive Board Episcopal Athletic Booster Meeting**

*Agenda*

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|---|-----------------|
| ✓ Review Financials                         | Keesy Goebertus |
| ✓ Membership Drive & Orientation            | Lee Prizzia     |
| ✓ Fall Team Parent Meeting                  | Chris Burgin    |
| ✓ Member Recognition Party & Annual Meeting | Charlie Clayton |

*Minutes*

**Present:** Chris Burgin, Maureen Diederich, Keesy Goebertus, Mary Liston, Jan Maisch, Lee Prizzia, Lolly Roberts, Sara Strom

**Financials:**

- Keesy reviewed the Profit and Loss Statement. The Senior Banquet was less expensive in 2006 (\$3,785) because the Signature Blankets were purchased in bulk for the 2005 Banquet. It should be considered to order them in bulk every other year.
- Keesy reviewed the grants Boosters has funded thus far in 2006 (\$30,825), as noted on the July 2006 Profit and Loss Statement.
- Based on review of the July 31, 2006 Balance Sheet, the Booster Scholarship Fund will be increased by a few thousand dollars in 2006.
- There is \$18,800 to fund the winter and spring teams. Keesy made a motion to fund all of this in October 2006. Chris and Mary seconded this.

**Membership:**

- Lee Prizzia informed the group that memberships are gradually coming in. She will arrange for a membership booth to be set up during Registration. She has prepared a letter that will be available at registration to thank the new member/donor and explain the benefits of Booster Membership.
- Lolly Roberts will have a Booster presence at the New Parent Night on 8/29/06.

### Team Liaison:

- Chris Burgin reviewed the proposed Agenda for the Fall Team Meeting, Wednesday, 8/23/06 at 5:00 p.m. in the Mini Theatre. There is no need for food or beverages at the meeting. Chris sent an email to Coaches, Team Parents and Boosters. Jim Cheyunski will be at the meeting.
- Mary in the Athletic Office will assist Chris send info. to Amelia Palfey for the Booster webpage. This will be educational, "how to" info. for the benefits of Team Parents, ie, required forms, requisitions, contacts, procedures, etc. It is planned to even include specific procedures on various responsibilities such as how to turn on/off stadium lights, cash box, announcer's box/speaker, correspondences with team parents, etc. The goal is for Team Parents to look to the website first for help in completing their responsibilities and have easier access to the needed info. for them.
- Chris proceeded through the agenda to make a speaker is in place for each item (see attached).
- The Athletic Website will be emphasized at this meeting and throughout every Booster function for the school families to fully benefit from it. Maureen Diederich will contact Karen Madrigal to use the homeroom venue to encourage students to use the athletic website more this year.
- Mary Liston is unable to attend the meeting, but Sara Strom will fill in to talk about concessions, ie, Betty will no longer be manning the concessions after school. It will only be open during events and will only sell healthy food options. Betty is available for hire if each sport is interested in having her.
- Sue Goebertus will explain the billing process for photography.
- Maureen will send an email this week to last year's team parents to remind them of the meeting and invite them to bring potential new parents.

**Membership Appreciation Party:**

- Charlie Clayton reviewed the theme for the event "Building a Booster Community". The décor will be fun yellow and black construction colors/items.
- The event is September 20<sup>th</sup>, 2006 from 5:00-7:30p.m. at the Boat house. There was discussion whether it would be upstairs and/or downstairs (outside). It was decided to wait until RSVPs came back to decide on needed space.
- Invitations will go out Sept. 1<sup>st</sup>. and Keesy will go into the archives and create a list of past and present members.
- Jan Maisch will chair the food and beverage portion of the evening, and Executive Board Members will man the Membership Booth, the website, the Senior Night Video, and general greeting, information, cleaning, during the evening etc,

Respectfully Submitted,

Maureen Diederich  
Recording Secretary

**EPISCOPAL ATHLETIC BOOSTERS PROFIT & LOSS STATEMENT  
July 2005 – June 2006**

**INCOME**

**CONCESSIONS**

Revenue	\$46,933.04
Expenses	-\$30,070.09
<b>CONCESSIONS INCOME</b>	<b>\$16,862.95</b>

**MEMBERSHIP**

Dues	\$41,807.00
Expenses	-\$2,936.30
<b>MEMBERSHIP INCOME</b>	<b>\$38,870.70</b>

<b>MERCHANDISE INCOME</b>	<b>\$115.00</b>
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**PHOTO**

Revenue	\$13,787.00
Expenses	-\$3,900.43
<b>PHOTO INCOME</b>	<b>\$9,886.57</b>

<b>Total Income</b>	<b>\$65,735.22</b>
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**EXPENSES**

<b>SENIOR BANQUET</b>	<b>\$3,785.37</b>
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**FUNDING/GRANTS**

Scholarship Fund	\$796.13
State Championship Funding	\$5,125.00
Team Club Account Funding	\$8,200.00
Wish List	\$29,600.13
<b>Total FUNDING/GRANTS</b>	<b>\$43,721.26</b>

**MISC**

Advertising	\$200.00
Meetings	\$35.20
Postage	\$55.34
<b>Total MISC</b>	<b>\$290.54</b>

<b>Total Expense</b>	<b>\$47,797.17</b>
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<b>Net Income</b>	<b>\$17,938.05</b>
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## EPISCOPAL ATHLETIC BOOSTERS PROFIT & LOSS STATEMENT July 2006

### INCOME

#### CONCESSIONS

Revenue	\$0.00
Expenses	-\$42.32
<b>CONCESSIONS INCOME</b>	<b>-\$42.32</b>

**Total Income** **-\$42.32**

### EXPENSES

#### FUNDING/GRANTS

Athletic Director Funding	\$20,000.00
Team Club Account Funding	\$10,825.00
<b>Total FUNDING/GRANTS</b>	<b>\$30,825.00</b>

**Total Expense** **\$30,825.00**

**Net Income** **-\$30,867.32**

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## EPISCOPAL ATHLETIC BOOSTERS BALANCE SHEET as of July 31, 2006

### ASSETS

120701-B00STERS (Operations)	\$30,063.96
120702-B00STER CONCESSIONS	\$284.30
120717-B00STER SCHOLARSHIP FUND	\$1,992.53

**TOTAL ASSETS** **\$32,340.79**